

COOKHILL PARISH COUNCIL

The Minutes of Cookhill Parish Council meeting Held on Tuesday 10th March 2015 at 7.30pm Cookhill Village Hall.

Present: Councillors R. Pinfield (Chairman), A. Sumner (Vice-chairman), M. Churchill,, T.Bennett and V.Gupta, T. Whitehead

In attendance: County Councillor C. Holt and District Councillor A. Steel
Three members of the public were present.
Clerk Kerry Johnson

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment before the meeting officially opened.

15.037 Apologies received and accepted from Cllr Roberts, Cllr Steel and Police Representative

15.038 Declarations of interest

- a) Register of Interests. Councillors were reminded of the need to update their Register of Interests.
- b) Disclosable Pecuniary Interests. None
- c) Other Disclosable Interests: None disclosed

15.039 Minutes: The minutes of the Meeting of the Council held on 10th February 2015 were approved and signed by the Chairman.

15.040 Police & Neighbourhood Watch Reports:

There have been problems with forwarding Neighbourhood Watch emails to Councillors. Police are monitoring parking issues on Evesham Road and will consult with Worcestershire County Council Highways directly to discuss solutions

15.041 Planning Matters:-

Members of the public were invited to speak on the applications notified to the Parish Council.

i) The following applications were considered for comment:

- a) W/15/00323/PN **Location:** Land off The Saltway, Astwood Bank, B96 6NH. **Proposal:** New general purpose agricultural building. **Comment:** Recommend Approval
- b) W/15/00354/PP **Location:** Bakery Cottage, 22 Cladswell Lane, Cookhill, B49 5JU. **Proposal:** Single storey kitchen extension with lean to roof to rear of property. **Comment:** Recommend Approval.
- c) W/15/00245/PN **Location:** 19a Oak Tree Lane, Cookhill, B49 5LH **Proposal:** to vary condition of application 12/02048 re garden shed/outbuildings. **Comment:** Recommend Approval.

ii. Reports from Wychavon Planning:

- a) W/15/00020/PP **Location:** Linsey Farm, Cladswell Lane, Cookhill, B49 5LA **Proposal:** Removal of existing cattle yard building, re-erection as part of additional livestock buildings, conversion of traditional agricultural buildings to 3 residential dwellings, car port, with gardens, parking, and the installation of a private foul treatment plant. **Decision: Approved 02/02/15.**

- iii) **Planning enforcement matters from Wychavon Planning** – Enforcement matters regarding the removal of a hedge was discussed.

15.042 Progress Reports

a) County Cllr Holt provided information relating to:

- Worcestershire County Council's (WCC) budget has been approved

- He will continue to monitor progress with the potholes
- Tom Comerford, Highways will liaise with Parish Council directly about the VAS pole.

b) District Councillor Steel no update

c) District Councillor David Lee no update

d) Chairman Cllr Pinfield provided information relating to:

- Defibrillator is up at SE Davis & Son Ltd
- A meeting with Rooftop Housing has been scheduled regarding installation of the other defibrillator at the flats on Evesham Road.

e) Clerk provided information relating to:

- Work is progressing on the updated Parish Council website & will be ready to go live soon.
- Election details have been added to existing website
- Replacement dog waste bin has been ordered and should be installed in next few weeks.
- Legal documents regarding sewers and road adoption at Ridgeway Meadows have been reviewed by the solicitor and signed by Chairman & Vice Chairman.
- The suggested location for VAS on Edgioake Lane has been reported to WCC.

f) Parish Path Warden report on behalf of Barry Menheneott: Countryside Access Officer aims to speak to new landowner to upgrade the broken stile at Footpath CK-533 to a gate. There is another broken stile by the bridge. Cllr Whitehead to give exact location to Clerk to report it.

g) Cookhill Village Hall Report: Quotes for the drainage and car park resurfacing are still coming in. The Village Hall AGM is on 28 April 2015.

h) Lengthsman Scheme: The Lengthsman work was discussed.

i) Playing Fields: Cllr Roberts does the weekly checks of the playing field. Annual inspection is scheduled for March 2015.

15.043 Affordable Housing Report: All rented properties have been let and one shared ownership house has been sold. Clerk to arrange meeting with Wychavon to get a full report on how many properties have been allocated to people with local connection & establish how many properties are to be sold and how the sales process will ensure the local connection criteria.

15.044 To consider skip hire dates and rates for 2015. **It was resolved** to book skip hire for weekends commencing 3 April 2015 (bank holiday) and 2 October 2015.

15.045 To consider giving a grant to:

- a) Inkberrow and District First Responders towards equipment costs – **it was resolved** to give a grant of £500.
- b) Cookhill Baptist Church Youth Club for the purchase of a Hornby 6 car digital scalextric set complete with 8.5 metres of track – **it was resolved** to give a grant of £150.

15.046 To consider running a litter pick day on the village in 2015 – it was resolved to run the litter pick event. Date has been confirmed as 18th & 19th April 2015. Clerk to arrange equipment collection with Wychavon District Council.

15.047 To consider purchasing equipment for the computer club – further decision on the content, deliver and numbers is needed before equipment is purchased.

15.048 To discuss 2015 Elections - nomination forms were handed out and submission dates were discussed. Copies of the nomination forms are now available on Wychavon DC's website at <http://www.wychavon.gov.uk/current-elections>.

15.049 Flooding Map – to identify and record areas of flooding in the parish. **This item was deferred.**

15.050. To receive the statement of financial affairs and authorise payments.

- The monthly statement showing available funds, income and expenditure comparison to the budget, and the cheques for payment were authorised and approved by the Council.
- Final cost of VAS sign was presented to the Council at £5688.94 (incl. VAT) – includes sign, solar power unit, installation and extended warranty.
- Final cost of the safety matting approved at the last meeting was presented to the Council at £1153.50 (incl. VAT) – includes 75 mats and roll of mesh.

15.051 To receive information and items for next agenda

Councillors are requested to use this as an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not a time for debate or decision-making.

- Deferred items carried over from last meeting updating Standing Orders; adopting new Financial Regulations; re-siting of Gilbert-Scott telephone box.
- Items for the next Agenda include –computer club, end of year accounts

15.052 To confirm the date of the next Parish Council meetings

- Annual Parish Meeting** is Tuesday 14th April 2015 at 7pm
- Ordinary Parish Council Meeting** is Tuesday 14th April 2015 at 7.30pm.

This meeting closed at 21:50hrs

Signed Chairman

Dated