

## COOKHILL PARISH COUNCIL

### **The Minutes of Cookhill Parish Council meeting Held on Tuesday 10<sup>th</sup> February 2015 at 7.30pm Cookhill Village Hall.**

**Present:** Councillors R. Pinfield (Chairman), A. Sumner (Vice-chairman), M. Churchill, J. Roberts, T. Bennett and V. Gupta.

**In attendance:** County Councillor C. Holt and District Councillor A. Steel  
Three members of the public were present.  
Clerk Kerry Johnson

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment before the meeting officially opened.

**15.020 Apologies received and accepted from** Cllr Whitehead, Cllr Lee and PC Hawkes

**15.021 Declarations of interest**

- a) Register of Interests. Councillors were reminded of the need to update their Register of Interests.
- b) Disclosable Pecuniary Interests. None
- c) Other Disclosable Interests: None disclosed

**15.022 Minutes:** The minutes of the Meeting of the Council held on 13<sup>th</sup> January 2015 were approved and signed by the Chairman.

**15.023 Police & Neighbourhood Watch Reports:**

**Nothing to report on** Neighbourhood Watch. Police are monitoring reported incidents regarding building sites in the area and parking issues.

**15.024 Planning Matters:-**

**Members of the public** were invited to speak on the applications notified to the Parish Council.

**i) The following applications were considered for comment:**

- a) W/14/02782/PP **Location:** 18 Wood Lane, New End, Astwood Bank **Proposal:** New dormer & replacement extension. **Comment:** Recommend Approval letter sent to meet the consultation date. **Decision subsequently received: Approved 5/2/15**
- b) W/14/02711/CU **Location:** The Wren's Nest, The Saltway, New End, Astwood Bank **Proposal:** Side extension and alterations to existing residential development **Comment:** Recommend Approval letter sent to meet the consultation date **Decision subsequently received: Approved 5/2/15**
- c) W/15/00020/PP **Location:** Linsey Farm, Cladswell Lane, Cookhill, B49 5LA **Proposal:** Removal of existing cattle yard building, re-erection as part of additional livestock buildings, conversion of traditional agricultural buildings to 3 residential dwellings, car port, with gardens, parking, and the installation of a private foul treatment plant. **Comment:** Recommend Refusal.

**ii. Reports from Wychavon Planning:**

- a) W/14/01646/OU **Location:** Field SP0461, The Ridgeway, New End, Astwood Bank **Proposal:** outline permission, with all matters reserved, for the demolition of existing buildings & provision of 12 dwellings, including 3 affordable dwellings **Decision: Refused 28/1/15.**
- b) W/14/2650/CU **Location:** Ridgeway Barn, Cookhill, B49 5LJ **Proposal:** Change of use from agricultural - Retention of extended domestic garden area and associated raised bed. **Decision: Approved 13/1/15.**
- c) W/14/02788/PP **Location:** 4 Church Drive, Cookhill, B49 5JU **Proposal:** Two storey side extension & single storey on existing garage. **Decision: Approved 09/02/15.**

- d) W/14/02711/CU **Location:** Cladswell Hall Farm, Cladswell Lane, Cookhill, B49 5JP **Proposal:** Retrospective change of agricultural building to 6 workshops. **Decision:** **Approved 03/02/15.**
- e) W/14/02756/PP **Location:** 15 Cladswell Lane, Cookhill, B49 5JU **Proposal:** Single storey rear extension & single storey side extension link with existing garage. **Decision:** **Approved 05/02/15.**

iii) **Planning enforcement matters from Wychavon Planning** – none

### 15.025 Progress Reports

a) **County Cllr Holt** provided information relating to:

- The county has reached its target early for providing 10,000 apprenticeships, equating to a 200% increase in apprenticeships in 3 years.
- A detailed planning application has been submitted for the new Worcestershire Parkway Rail Interchange in Worcester. The proposal is aiming for a May 2017 opening.
- The County reported a 58.5% pass rate for A – C GCSE grades, which is above the average for the entire country of 53%.
- The County Council's budget has been agreed by the Cabinet and will go before the Council. There will be a 1.94% increase in Council Tax and Councillors expenses are to be frozen for the 7<sup>th</sup> consecutive year.

b) **District Councillor Steel** provided information relating to:

- Wychavon District Council is extending the garden waste collection service to 4,000 houses and increasing the types of materials that can be recycled at recycling centres.
- There is to be a focus of tackling rural crime and cleaning up rural roads in the district.
- The Council Tax levy will be set at Wychavon DC's budget meeting on 24 Feb 2015.

d) **Chairman Cllr Pinfield** provided information relating to:

- Rain water is not draining away from the bus shelter. The Lengthsman is to be asked to assess the situation and possibly put down matting to raise the standing area above the water.
- Parish Councillor Elections will take place in May 2015. Regular updates and information will be put on the noticeboards and the parish website for candidates.

e) **Clerk** provided information relating to:

- Safety continues to be an issue on the obstructed footpath on The Ridgeway. The police are monitoring the situation. Wychavon Parking Services have no power to issue notices where no traffic regulation order is in place.
- There are reports of damage to the verges on Oak Tree Lane. The Lengthsman will be asked to repair the damage.
- Pot holes update given. Cllr Holt will continue to monitor situation.
- Defibrillators have been delivered and will be distributed to SE Davies and Rooftop Housing for installation.

f) **Parish Path Warden report on behalf of Barry Menheneott:** Footpath CK-533 the broken stile at the rear of Wood Lane has yet to be replaced.

g) **Cookhill Village Hall Report:** The drainage and car park fund stands at £43,000. Quotations are being considered with a view to get work done as soon as possible. The Village Hall AGM is scheduled for 28<sup>th</sup> February and a fundraising 'Race Night' on 14<sup>th</sup> March 2015. A fete will be held in August.

h) **Lengthsman Scheme:** The Lengthsman work was discussed.

i) **Playing Fields:** Safety matting is all laid providing a pathway from the gate to the play area. The work on the hedge has been completed.

**j) Affordable Housing Report:** Three of the shared ownership houses are on the open market. It is expected that the rented properties will be open for bids in the next week. The Parish Council is monitoring developments to ensure that the 'local connection' criteria for the selection process is being adhered to.

**15.026 To consider setting up a weekly community computer club** – it was **resolved to agree to set up the computer club** and purchase a further laptop on sale at £269 (excluding VAT). Purchase of tablets to be considered at the next meeting.

**15.027 To consider** purchasing a vehicle activated sign (VAS) with traffic counter for Edgioake Lane. It was **resolved to agree to the purchase**. Estimated cost of £4000 (excl VAT). Final figure to be reported at the next meeting.

**15.028 To consider** purchasing additional safety matting for the playing field. It was **resolved to agree to purchase** a further 75 mats to finish the pathway and store the remainder for further development of the play area. Estimated cost of £540 plus £80 for mesh (excl. VAT). Final figure to be reported at the next meeting.

**15.029. To consider** purchasing a new sign for the play area compliant with RoSPA specifications. **It was resolved to agree to purchase the sign.**

**15.030. To consider** purchasing replacement dog waste bin and pole pending reimbursement from the insurance company. It was **resolved to agree** to the purchase.

**15.031 To consider** purchasing 6 additional bags of grit salt for the spreader. The County Council cannot guarantee they can provide the product so it was **resolved to agree** to purchase a bag at a time from a local supplier at a lower cost.

**15.032 To consider the Internal Auditor's fee of £115.** It was **resolved to agree** to engage the services of the internal auditor and pay the fee.

**15.033. Flooding Map** – to identify and record areas of flooding in the parish. **This item was deferred to the next meeting.**

**15.034. To receive** the statement of financial affairs and authorise payments. The monthly statement showing available funds, income and expenditure comparison to the budget, and the cheques for payment were authorized and approved by the Council.

**15.035 To receive information and items for next agenda**

Councillors are requested to use this as an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not a time for debate or decision-making.

- The quote of £140 for hedge repair work near the affordable housing was agreed in the Land Meeting on 13<sup>th</sup> January 2015, minute L15.003 (d). **It was resolved to agree to record that resolution in these minutes of the Ordinary Meeting of the Parish Council.**
- Deferred items carried over from last meeting Flood Map, updating Standing Orders; adopting new Financial Regulations; re-siting of Gilbert-Scott telephone box.
- Items for the next Agenda include – Ridgeway Meadows (affordable housing), cost updates on agreed purchases, skip hire dates for 2015

**15.036 To confirm the date of the next Parish Council meetings**

- a) **Ordinary Parish Council Meeting** is Tuesday 10<sup>th</sup> March 2015 at 7.30pm

This meeting closed at 21:50hrs

**Signed Chairman**

**Dated**