

COOKHILL PARISH COUNCIL

The Minutes of Cookhill Parish Council meeting Held on Tuesday 13th January 2015 at 7.30pm Cookhill Village Hall.

Present: Councillors R. Pinfield (Chairman), A. Sumner (Vice-chairman), M. Churchill, J. Roberts, T. Bennett and T. Whitehead.

In attendance: County Councillor C. Holt and District Councillor A. Steel
Five members of the public were present.
Clerk Kerry Johnson

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment before the meeting officially opened.

15.001 Apologies received and accepted from Cllr V. Gupta, PC Hawkes

15.002 Declarations of interest

- a) Register of Interests. Councillors were reminded of the need to update their Register of Interests.
- b) Disclosable Pecuniary Interests. Cllr Sumner declared an interest in the planning application for Cladswell Hall Farm; Cllr Sumner and Cllr Churchill declared an interest in the planning application for 15 Cladswell Lane.
- c) Other Disclosable Interests: None disclosed

15.003 Minutes: The minutes of the Meeting of the Council held on 9th December 2014 were approved and signed by the Chairman.

15.004 Police & Neighbourhood Watch Reports:

Neighbourhood watch reports are being circulated and there has been an increase in shed burglaries in rural communities.

15.005 Planning Matters:-

Members of the public were invited to speak on the applications notified to the Parish Council.

i) The following applications were considered for comment:

- a) W/14/02788/PP **Location:** 4 Church Drive, Cookhill, B49 5JU **Proposal:** Two storey side extension & single storey on existing garage **Comment:** Recommend Refusal letter submitted to meet consultation date.
- b) W/14/02711/CU **Location:** Cladswell Hall Farm, Church Lane, Cookhill, B49 5JP **Proposal:** Retrospective change of agricultural building to 6 workshops. **Comment:** Recommend Approval.
- c) W/14/02756/PP **Location:** 15 Cladswell Lane, Cookhill, B49 5JU **Proposal:** Single storey rear extension & single storey side extension link with existing garage. **Comment:** Recommend Approval.

ii) Reports from Wychavon Planning:

- a) 14/2482/PP **Location:** 52 Evesham Road, Cookhill, B49 5LJ **Proposal:** Single storey side extension. **Decision:** Approved
- b) 14/2437/PP **Location:** 42 Lower Cladswell Lane, Cookhill, **Proposal:** side extension. **Decision:** Approved.
- c) 14/2184/PP **Location:** Westall Park Burial Ground, Holberrow Green **Proposal:** New office building and conversion of existing building **Decision:** Approved (the decision arrived after the Agenda was prepared).

iii) Planning enforcement matters from Wychavon Planning – feedback from Wychavon Planning Enforcement Officer was discussed.

15.006 Progress Reports

a) County Cllr Holt provided information relating to:

- The budget for next year will be discussed at the Cabinet meeting.

- Unemployment in the County continues to drop and at lowest level since 2009.
- Highways no longer fund laybys so another option is needed for resolving the issue on Cladswell Lane.
- Cllr Holt is monitoring the issues with the pothole reports.
- Gully on Oak Tree Lane has been inspected but other issues with the soakaway to the ditch and the field need to be addressed.

b) District Councillor Steel provided information relating to:

- The awarded Government Grant will cover Wychavon's budget for the year.
- The 'Grow, Save, Change.' Initiative has brought 2 large businesses to the district (Evesham & Pershore) with 150 new employees.
- Local groups can now apply for funding for 2015 from Wychavon's Community Grants Scheme. See www.wychavon.gov.uk/grants or contact Tracy Grubb on **01386 565168**; **email: tracy.grubb@wychavon.gov.uk**.
- David Manning from Wychavon's Rural Communities Programme spoke about the programme's aim is to look at how services are delivered in communities and how those services are accessed, especially by older and vulnerable people. It works with Parish Council's with supporting and improving facilities in its local community.

c) District Councillor David Lee had nothing further to add.

d) Chairman Cllr Pinfield provided information relating to:

- The gritter has been used twice in bad weather. Two bags of salt grit have been used.
- The Chairman presented the grant cheque to the delighted Cookhill Village Hall Committee during an evening event at the village hall in December.
- The swings are installed and there have been positive comments

e) Clerk provided information relating to:

- Extensive bulb planting was undertaken earlier in 2014. It is suggested that 2 bags of bulbs to be ordered through Cllr Steel in October 2015 to fill any planting gaps.
- The persistent obstruction of the footpath on the Ridgeway are reported to the Police. Wychavon District Council's parking services to be contacted for advice.
- Carriageway repairs are planned for Dogbut Lane on 9 February 2015.

f) Parish Path Warden report on behalf of Barry Menheneott: Footpath CK-533 the broken stile at the rear of Wood Lane has been inspected. The PPW is to replace the cross step.

g) Cookhill Village Hall Report: A Thank you letter has been circulated to the Parish Council. There is now £43,000 in the carpark and drainage fund and final quotes are in progress.

h) Lengthsman Scheme: There is vast improvement to drainage in Dogbut Lane. The Lengthsman will do regular checks. He is to be asked to lay the remaining protective mats from the gate at the playground and the bus stop needs a coat of paint.

i) Affordable Housing Report: The site progressing well. 3 of the shared ownership houses are on the open market. Update on the rented properties to be obtained for the next meeting.

15.007 Highways – to discuss the state of the roads in the parish. Issues covered in Cllr Holt and the Clerk's report.

15.008 To consider defibrillator quote (to be funded by S.E.Davies and Rooftop Housing) and consider purchasing 10 year cover (to be funded by Parish Council). **It was resolved to approve the purchase.**

15.009 To consider setting up a weekly community computer club/training course at the Village Hall, including estimated costs of room hire, equipment purchasing, additional Clerk's hours & external trainers. **This item was deferred to the next meeting.**

15.010. To consider raising the daily sweep balance on the business bank account to £500. **It was resolved to raise the daily balance to £1000.**

15.011. To consider purchasing VAS sign with counter for Edgioake Lane. **This item was deferred to the next meeting.**

15.012. Flooding Map – to identify and record areas of flooding in the parish. **This item was deferred to the next meeting.**

15.013. Surplus Bookcase – set a price and decide how to advertise. **It was resolved to donate the bookcase for the use of the Village Hall.**

15.014. Finance:

- a) **To consider** budget and set precept amount for 2015-16. It was resolved to approve the budget and precept for the next financial year
- b) **To receive** the statement of financial affairs and authorise payments. The monthly statement showing available funds, income and expenditure comparison to the budget, and the cheques for payment were authorized and approved by the Council.

15.015 Flooding Plan – to review and record areas of flooding on a parish map. This item was deferred until the next meeting.

15.016 Finance

- a) **To consider** the budget and set the precept for 2015-16. **It was resolved to approve the budget and precept for the next financial year.**
- b) **To receive the statement of financial affairs and authorise payments.** The monthly statement showing available funds, income and expenditure comparison to the budget, and the cheques for payment were authorised and approved by the Council.

15.017 To receive information and items for next agenda

Councillors are requested to use this as an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not a time for debate or decision-making.

- Deferred items carried over from last meeting – Computer Club, VAS sign, Flood Map, updating Standing Orders; adopting new Financial Regulations; re-siting of Gilbert-Scott telephone box.

15.018 To confirm the date of the next Parish Council meetings

- a) **Ordinary Parish Council Meeting** is Tuesday 10th February 2015 at 7.30pm

15.019 It was resolved to exclude the public and press in the public interest for consideration of employment details.

This meeting closed at 21:55hrs.

Signed Chairman

Dated