

## COOKHILL PARISH COUNCIL

### **The Minutes of Annual Meeting of Cookhill Parish Council Held on Tuesday 9<sup>th</sup> June 2015 at 7.30pm Cookhill Village Hall.**

**Present:** Councillors R. Pinfield (Chairman), A. Sumner (Vice-chairman), M. Churchill, T. Bennett, and V. Gupta

**In attendance:** District Councillor D Wilkinson  
County Councillor Holt  
Two members of the public  
Clerk Kerry Johnson

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment before the meeting officially opened.

**15.091 Apologies received and accepted from** District Cllr Steel, Police Representative

**15.092 Declarations of interest**

- a) Register of Interests. Councillors were reminded of the need to update their Register of Interests.
- b) Disclosable Pecuniary Interests. Cllr Field declared an interest in item 10 on the Agenda (see minute 15.100).
- c) Other Disclosable Interests: None disclosed

**15.093 Minutes:** The minutes of the Annual Meeting of the Parish Council on 12/5/15 were approved.

**15.094 Police & Neighbourhood Watch Reports:** Following the report that computer equipment was stolen from a vehicle, the Parish Council would like to remind residents to remove all valuables from their vehicles.

**15.095 Planning Matters:-** members of the public were invited to speak on the applications notified to the Parish Council.

**i) The following applications were considered for comment:**

- a) W/15//015058/PN **Location:** Land at 19a Oak Tree Lane, Cookhill. **Proposal:** Substitution of house types for plot 2 following grant of planning permission W/12/02048/PN. **Comment:** Recommend Approval.
- b) W/14/01646/OU **Location:** Field SP0461, The Ridgeway, New End, Astwood Bank **Proposal:** Appeal against decision to refuse outline permission, with all matters reserved, for the demolition of existing buildings & provision of 12 dwellings, including 3 affordable dwellings. **Comment:** Recommend that the appeal with refused.

**ii) Reports from Wychavon Planning:**

- a) W/15/00853/PP **Location:** 4 Woodridge Court, 4 Edgioake Lane, Astwood Bank, B96 6BX. **Proposal:** Demolition of existing garage and new two storey side extension with new double garage, relocated kitchen and new bedroom with ensuites. **Decision: Approved 2/6/15**

**iii) Planning enforcement matters from Wychavon Planning –** issues were discussed.

### 15.096 Progress Reports

**a) County Cllr Holt** gave an update on Worcestershire County Council news including the new Your Life, Your Choice website for Worcestershire. It is full of adult social care advice about how people can stay in good health, independent, and plan for their future. There is information about support, groups and facilities available in the community. For more information go to <https://ylyc.worcestershire.gov.uk>.

**b) District Councillor Steel** no report

**c) District Councillor Wilkinson** introduced himself as newly elected representative of Inkberrow Ward. He is committed to assisting with any planning concerns.

**d) Chairman Cllr Pinfield** read a letter of thanks from Cookhill Baptist Church for the £150 donation and extending an invitation to a Thanksgiving Service on Saturday 8<sup>th</sup> August 2015 at the Church at 10am. Residents are also welcome to the service and to explore and enjoy the community space in the Church's improved grounds.

**e) The Clerk** reported back from the Annual Parish Conference held at County Hall on 4/6/15:

- i) Superfast Broadband – parts of Cookhill will go live with superfast broadband by September 2015. Other parts will not receive it until the next phase is complete in 2018. When the service is live, residents will need to change their existing package to a service that provides the faster fibre broadband. Residents won't receive it automatically. For more information see <http://www.superfastworcestershire.com/home>.
- ii) Digital Worcestershire – National figures show that 49 thousand people in Worcestershire still do not use the internet. As part of a national initiative Worcestershire County Council is committed to increasing digital inclusion to help people get online and become more confident internet users. More information is available at [www.go-on.uk](http://www.go-on.uk).

**f) Parish Path Warden report on behalf of Barry Menheneott:** The Countryside Access Maintenance & Improvement Officer has inspected the stile at CK-533 and has confirmed that it will be replaced with a gate. The broken stile on Footpath CK-506 has been removed with the landowner's permission.

**g) Cookhill Village Hall Report:** Work on the car park is due to start on 24<sup>th</sup> July 2015. The hall may be closed for 2 or 3 weeks, depending on how long the work takes. Parts of the car park will remain open throughout where possible.

**h) Lengthsman Scheme:** The Lengthsman work was discussed.

**i) Playing Fields:** New table tennis rackets and balls are needed. Also see minute 15.099.

**i) Affordable Housing – Ridgeway Meadows** There are still ongoing issues to be sorted including the exposed water pipe in the field behind the new housing. Rooftop Housing have agreed to send some marketing material to go on the noticeboards, What's On magazine and to local businesses to promote the shared ownership housing before the area is widened for those who can apply.

**15.097 To consider co-option** plans to fill the 2 vacancies on the Parish Council. One application has been received. The application form and notice to be circulated to Councillors to give out to interested candidates. The vacancies are to be advertised in the What's On magazine and local newspaper.

**15.098 To consider** requesting that Worcestershire County Council move the position of the 30mph sign on Edgioake Lane and Edgioake Lane VAS update. Cllr Holt has given his support for moving the 30mph sign and will speak to Highways.

**15.099. To discuss plans to consult with residents and spend available** New Homes Bonus and Section 106 funds on community projects. Potential funding available is:

- a) £4,597 from New Homes Bonus funds
  - b) £14,960 formal sport; £7,234 Public Open Space; £9,237 leisure for S.106 funds.
- A new notice advising residents of the funding value and seeking other suggestions needs to be sent out to satisfy the application criteria. Parish Council project suggestions are adult exercise equipment in the playing field (which is the most popular suggestion from the last flyer sent out); goal wall in the playing field, donation to the Cookhill Junior Cricket team, and purchasing land by the cricket ground.

**15.100 To consider** taking over the payment of the telephone & broadband at the Village Hall for use by the computer club. Monthly cost is approximately £40 per month. **It was resolved** to take over the payments from the next bill. A new pricing package will be found once the superfast broadband has gone live.

**15.101. Progress update** on the Financial Regulations and Standing Orders review. A copy of the draft Financial Regulations were given to Councillors for review.

**15.102 To receive** the statement of financial affairs and authorise payments. .

- a) The monthly statement and bank reconciliation for June 2015 showing the available funds, the income and expenditure comparison to the budget was approved.
- b) Cheques for payment were reported, authorised and approved by the Council

**15.103 To receive information and items for next agenda**

Councillors are requested to use this as an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not a time for debate or decision-making.

- Deferred items carried over from last meeting - re-siting of Gilbert-Scott telephone box, flooding map
- Items for the next Agenda include – co-option of councillors, VAS update, Defibrillator training.

**15.104 To confirm the date of the next Parish Council meeting:**

- a. **Parish Council Meeting** is Tuesday 11<sup>th</sup> August 2015 at 7.30pm

This meeting closed at 22.00hrs

**Signed Chairman**

**Dated**